

North Mundham Village Hall Working Party

Minutes of Meeting of Monday 1 October at NM Village Hall

Present- Frances Neave (Chairman), Annie Mclean & Keith Phillips

Absent- Jenny Harper & Peter Baldwin.

In attendance –

1 Previous meeting.

1.1 Minutes of the Meeting of 3rd September 2018 were accepted.

2. Financial Report.

2.1. We currently have £28,088.82 in the VH bank account at Unity Trust Bank.

2.2. The lettings in September were £1,563.

2.3 The village hall has contributed £208 towards the Sunbeam's patio plus £50 for the guttering repair.

3 Bookings

3.1 There is a new booking on Mondays 6-7pm in the small hall. Crochet Club

4. Table Tennis

4.1 Nothing to report.

5. Maintenance

5.1 H & S check was done in September.

5.2 Louise is still waiting to hear from the insurance company as to which roofing company we can use. Frances has had 3 quotes for the insurance claim to replace the stolen lead with Ubiflex and replace some missing slates and mend the broken guttering. MJ Roofing £2,421.63 +vat, Best Choice Roofing £1260 +vat and Apex Roofing £2100 +vat.

5.3 Terry has replaced the self-closing chain on the men's toilet door and will either repair or replace the one on the ladies toilet door.

5.4 Pete Austin has been asked to service the VH boiler.

5.5 Terry has reported that the door of store room 3 has been damaged. Keith will try to repair the hinge with longer screws and maybe rawlplugs.

5.6 Terry has reported that there is a leak in the disabled toilet. FN & KP couldn't see any damage. If it was caused by the theft of lead, this will be resolved as soon as the roof is repaired.

6. Capital Projects Budget 2019/2020.

6.1 Resealing the wooden floor. This needs to be done every 2 years so we will put £500 in the budget each year.

6.2 New double glazed doors in the Small Hall to match those in the Large Hall.

6.3 New double doors from the corridor to the halls. We would need 6 pairs. They could either be blond wood with windows or single glazed double doors to match the new double glazed doors.

7. NEW DOUBLE DOORS in Large Hall

GS Windows are coming back to do a couple of small adjustments to the doors on 25th September.

8. PRS Louise has sent details of our bookings to PRS. She is waiting for a reply.

9. Marketing & Business Plan

9.1 Terry's suggestion that we take a full page advert in Sussex Views (£150) to promote the village hall with users contributing and advertising their classes in the advert was thought to be a good idea. We will put £300 in the budget for marketing.

10. A.O.B

10.1 Stoney Meadow have said that they will replace the old wooden Village Hall sign. We are waiting to see if it materialises.

Dates of the next 2 meetings: **12th November PC Sub-Committee Meeting**
10th December Working party meeting.