

NORTH MUNDHAM PARISH COUNCIL

Monthly Statement as at 30 September 2018

Balance brought forward 1 April 2018	
Add Receipts	£67,387.14
Less Payments	42,347.67
Balance	13,291.48

Bank Accounts £96,443.33

Current Account - Unity Bank	£10,389.72
Handelsbanken	£86,434.29

Total

£96,824.01

WSSC - Pension Fund	Less unrepresented payments	
HMRC	Pension - month 6	£214.32
Mrs D Turnbull	PAYE	£138.86
	expenses	£27.50

£380.68

add deposit not yet cleared on account

£0.00

Total

£380.68

RECONCILED BALANCE

* Note the stated balances include funds set aside for the following:

Capital Project (Sale of Land)	721.00
Village Hall Maintenance Reserve	29800.00
War memorial reserve fund	7500.00
Car Park Reserves	6000.00
Village Hall Improvement Fund	0.00
Routine Election Expenses	500.00
Election Expenses	2000.00
Office Equipment	1383.43
Asset Maintenance Reserve	1137.21
Playground Equipment Reserve	6046.20
Bus Shelter Improvement	1000.00
Canal Mead Footpath	
Parish Plan	4250.00
Parish Plan Uplift	3000.00

£63,338

The balance available for expenditure is therefore

£33,105.49

North Mundham Parish Council - Expenditure Budget
Expenditure for 2018/2019 as at 30/09/2018

	Code	Budget	Spent	Available	% available	Comments
General Administration						
Miscellaneous expenses	1					
Office Expenses	2	400.00	158.40	241.60	60%	
Data Protection/GDPR	3	285.00	200.00			
bank charges	4	80.00	37.20	42.80	54%	
Insurance	5	1,200.00		1,200.00	100%	
Audit Fees	6	600.00	511.70	88.30	15%	
Councillors and Clerks training	7	600.00	80.00	520.00	87%	
NALC/SALC Subscription	8	408.90	408.89	0.01	0%	
CDALC	9	15.00		15.00	100%	
SLCC and Institute Membership	10	100.00		100.00	100%	
Parish Council Newsletter	11	300.00		300.00	100%	
Office Equipment	12	800.00	715.00	85.00	11%	132.181(e)
Broadband at Village Hall	13	239.40	70.29	169.11	71%	
Parish Council Telephone	14	125.00	58.71	66.29	53%	
Website	15	1,000.00		1,000.00	100%	
Election Expenses	16	500.00		500.00	100%	
Annual Parish Assembly	17	100.00		100.00	100%	
Connect Newsletter	18					
		<u>6,753.30</u>	<u>2,240.19</u>	<u>2,828.11</u>		
Salaries and related expenses						
Clerk's Salary scale point 25 11,545 (gross)	19	9,819.26	7,042.23	2,777.03	28%	
Clerk's Pension	20	1,969.38	1,373.33	596.05	30%	132.18 (e)
Clerk's Expenses	21	200.00	80.58	119.42	60%	
Pension Ill Health	22	191.40	46.02	145.38	76%	132.18(e)
Payroll Services	23	75.00	73.00	2.00	3%	
Office Rent/Broadband	24	300.00	172.62	127.38	42%	
Neighbourhood Plan Uplift	25					
		<u>12,555.04</u>	<u>8,787.78</u>	<u>3,767.26</u>		
Grants						
Burial Ground LGA 1972 s215(6)	26					
Citizen's Advice Bureau LGA 1972 s142	27	150.00		150.00	100%	
Pensioner's party LGA 1972 s145	28					
Newsletter LGA 1972 s142	29					
Community Transport (Transport Act 1985 s22)	30	355.00		355.00	100%	
Playing Field Management Committee LG (MP)a 1976 s19	31					
North Mundham Youth Club - rent grant	32					
North Mundham Youth Club Leader	33					
Participatory Budgeting Expenditure & Emergent Requests	34	400.00		400.00	100%	
The Samaritans	35					
St Wilfred's Hospice	36					
Poppy Wreath	37					
Manhood Penninsula Partnership	38	350.00		350.00	100%	
		<u>1,255.00</u>		<u>905.00</u>		
Public Areas						
Canal Mead Footpath	39					
Runton Lane to Marsh Lane Footpath	40	5,000.00				
Litter bin emptying	41	150.00	136.24	13.76	9%	
Bus Shelter Cleaning	42	700.00	282.97	417.03	60%	
Bus Shelter Maintenance	43	1,500.00	508.48	991.52	66%	
Bus Shelter Improvement	44	1,000.00		1,000.00	100%	
War Memorial Maintenance	45					
Playing Field Maintenance Costs (ROSPA, Grass Cutting)	46	1,400.00		1,400.00	100%	
Play Ground Equipment Replacement Reserve	47	2,000.00		2,000.00	100%	
Playing Field Rent	48	500.00	250.00	250.00	50%	
Village Hall Rebuilding Reserve	49	1,800.00		1,800.00	100%	
Village Hall Improvement Fund	50					
Village Hall Car park Reserve	51	500.00		500.00	100%	
Asset Maintenance Reserve	52	1,100.00		1,100.00	100%	
Parish Maintenance	53	300.00		300.00	100%	
		<u>15,950.00</u>	<u>1,177.69</u>	<u>9,772.31</u>		
Chairman's Allowance	54	150.00	27.50	122.50	82%	
Sundry Expenses	55					
Neighbourhood Plan	56					
	57					
	58					
		<u>150.00</u>	<u>27.50</u>	<u>122.50</u>		
TOTAL EXPENDITURE		<u>36,663.34</u>	<u>12,233.16</u>	<u>17,395.18</u>		

Less overspends - Virements from Reserves
Original Approved Budget

NORTH MUNDHAM VILLAGE HALL

Monthly Statement as at 30 September 2018

Balance brought forward 1 April 2018	£25,837.02
Add Receipts	£11,155.29
Less Payments	£9,340.78
Balance	<u>£27,651.53</u>

Bank Accounts	
Unity Current Account	£ 27,651.53
Total	<u>£27,651.53</u>

Less unrepresented cheques

£0.00

Add payments not yet cleared on account

£0.00

RECONCILED BALANCE

£27,651.53

* Note the stated balances include funds set aside for the following:

Community Kitchen - fund raising	98.29
Village Hall Replacement Reserve	2500
Village Hall Maintenance Reserve	2500
Audio Visual Replacement Reserve	2500
Kitchen Equipment Replacement Reserve	2500
	<u>£10,098.29</u>

The balance available for expenditure is therefore

£17,553.24

NMVH MANAGEMENT COMMITTEE
Expenditure for 2018/19 as at 4 September 2018

General Administration	Code	Budget	Spent	Available	VAT	Minute No
Petty Cash & miscellaneous expenses	1	40.00		40.00		100%
Performing Rights	2	430.00		430.00		100%
Live Music	3					
AIRS	4	150.00	120.00	30.00	24.00	20%
Refund of hall hire	5					
Marketing	6	30.00		30.00		100%
Hallmaster	7	130.00	130.00			0%
Postage	8	15.00		15.00		100%
Bank Charges	9	36.00	36.00			0%
		<u>831.00</u>	<u>286.00</u>	<u>545.00</u>	<u>24.00</u>	
Contract Fees						
Caretaker Fee	10	5,520.00	2,306.00	3,214.00		58%
		<u>5,520.00</u>	<u>2,306.00</u>	<u>3,214.00</u>		58%
Maintenance & Repair						
Window Cleaning	11	160.00	82.50	77.50		48%
Piano Tuning	12	80.00		80.00		100%
cleaning products	13	300.00	95.97	204.03		68%
maintenance & Repair	14	500.00	1,200.00	- 700.00	24.00	-140%
Painting Walls	15					
New Kitchen	16					
New Curtains and Pole	17					
Guttering	18	2,000.00		2,000.00		100%
Door Replacement	19	1,900.00	2,429.33	- 529.33		-28%
		<u>4,940.00</u>	<u>3,807.80</u>	<u>- 338.47</u>	<u>24.00</u>	
Equipment						
New Equipment	20	250.00	77.99	172.01		69%
Crockery	21					
defibrillator	22					
	23					
		<u>250.00</u>	<u>77.99</u>	<u>172.01</u>		
Inspections & Licences						
Fire	24	100.00		100.00	183.00	100%
Gas Boiler	25	80.00		80.00		100%
Electrical	26	250.00		250.00		100%
Alarm Servicing	27	140.00		140.00		100%
PAT Testing	28	100.00		100.00		100%
	29				562.67	
		<u>670.00</u>		<u>670.00</u>	<u>183.00</u>	
Light & Heat						
Southern Electric	30	1,000.00	394.62	605.38		61%
British Gas	31	1,300.00	624.82	675.18		52%
		<u>2,300.00</u>	<u>1,019.44</u>	<u>1,280.56</u>		
Rates, Water & Waste						
Chichester District Council - Rates	32					
Water Rates	33	500.00		500.00		100%
Litter bin emptying	34	550.00	352.60	197.40		36%
		<u>1,050.00</u>	<u>352.60</u>	<u>697.40</u>		
contribution from Parish Council	35					
Grant from Gala	36					
Grant from CDC	37					
TOTAL EXPENDITURE		<u>15,561.00</u>	<u>7,849.83</u>	<u>6,240.50</u>	<u>231.00</u>	