

Agenda for the Meeting of North Mundham Parish Council to be held on the 6th November 2018

North Mundham Parish Council

Clerk to the Council: Louise Chater PSLCC

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MEETING OF THE PARISH COUNCIL

I hereby give you notice that the Meeting of North Mundham Parish Council is to be held on 6th November 2018 in the Small Hall at North Mundham Village Centre at 19.15 and all members of the Council are hereby summoned to attend.

 L. Chater L. Chater - Clerk to the Council

Dated: 31st October 2018

- 139.18 PUBLIC QUESTION TIME ON MATTERS ON THE AGENDA** - this is limited to ten minutes to allow members of the public to a) make representation b) answer questions or c) give evidence relating to business to be transacted (the public are welcome to stay to observe the rest of the meeting)
- 140.18 APOLOGIES AND REASONS FOR ABSENCE**
- 141.18 CODE OF CONDUCT**
1. Declarations of Interest of items included on the agenda
 2. Dispensation Request
- 142.18 MINUTES** - to agree and sign the minutes the meeting held on 11th September 2018
- 143.18 COUNTY COUNCILLOR'S REPORT RELEVANT TO THE PARISH** - when Parish Councillors may ask questions
- 144.18 DISTRICT COUNCILLOR'S REPORT RELEVANT TO THE PARISH** - when Parish Councillors may ask questions
- 145.18 MATTERS ARISING FROM THE MINUTES**
- 68.18(4) Wooden Village Hall Advertising Sign - Cllr. Neave to report
- 146.18 POLICIES**
1. Health, Safety & Welfare Policy - replacement policy for adoption
 2. Information Security Incident Policy and report - new policy
 3. Internal Dispute Resolution Procedure (IDRP) - new policy

147.18 HEALTH & SAFETY

1. Village Hall Monthly report and action required
2. Parish Council Assets

148.18 GENERAL DATA PROTECTION REGULATIONS

1. Data Audit report update on progress made - report attached
2. IT Support - progress made
3. Parish Councillor email address
4. Website review of current provision and the way forward
5. Data Sharing Contracts
 - 5.1 Website Provider
 - 5.2 Village Hall Booking Secretary
 - 5.3 IT Support Provider

149.18 RESTRUCTING COMMITTEES

150.18 NEIGHBOURHOOD PLAN (including Action Plan) update from working party.

151.18 STRATEGIC ACTION PLAN

1. Second quarter review
2. Strategic Action Plan 2019-2020

152.18 LOCAL PLAN - update

1. House & Economic Land Assessment
2. Infrastructure Business Plan

153.18 FINANCE

- a) Bank Balances as at date of meeting - to receive a verbal report
- b) Payments - ratification of payments made and payments for authorisation including any invoices received following publication of the agenda
- c) Financial Statement - September 2018
- d) Financial Review second quarter
- e) Data Transparency Act requirements second quarter
- f) Budget Monitoring 2018/19
- g) Financial Risk Assessment, Health & Safety and Insurance Review
- h) Budget 2019/20 - report from Budget Working Party
- i) Cleaning and Caretaker Contract - year ended 31 March 2019
- j) Booking Secretary Contract - year ended 31 March 2019
- k) Replacement of lead and damaged roof tiles - insurance claim
- l) Bus Shelter glass replacement
- m) PRS
- n) BT Telephone boxes for adoption
- o) Awning for garden area - report by Cllr. Chivers

154.18 HIGHWAY ISSUES

1. A27 bypass
2. Community Highways Application Scheme - shared use path from Marsh Lane to Runcton Farm Shop
3. National Cycle Route 2 (NCN2) Dover to Cornwall - (Marine Drive Bognor to Chichester)
4. B2166 and pedestrian access Hunston to North Mundham
5. Hedgerow Issues
 - 5.1 Church Road/Church Road Junction
 - 5.2 Mill Lane/B2166
 - 5.3 Fisher Lane

155.18 ENVIRONMENT

1. Parish Caretaker
2. Autumn Litter Pick - review
3. Maintenance of the disused canal adjacent to Canal Mead permissive path
4. Camic Pond

156.18 EVENTS

1. World War One Commemorative Event
2. Open Gardens

157.18 CLERK'S REPORT

1. Quality Award
2. Parish Newsletter - articles
3. Parish Council Logo

158.18 ITEMS FOR REPORTING AND INCLUSION ON FUTURE AGENDAS

159.18 EXTERNAL MEETINGS

160.18 EXTERNAL CORRESPONDENCE

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If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking.

The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.