

North Mundham Village Hall Working Party

Minutes of Meeting of Monday 3 September at NM Village Hall

Present- Frances Neave (Chairman), Annie Mclean, Peter Baldwin & Keith Phillips
Absent- Jenny Harper.

In attendance – Terry Reed

1 Previous meeting.

1.1 Minutes of the Committee Meeting of 9th July 2018 were accepted.

2. Financial Report.

2.1. We currently have £30,544.53 VH bank account at Unity Trust Bank.

2.2. The lettings in July & August were £1,664 & £1260.50.

2.3 The village hall is contributing £208 towards the Sunbeam's patio.

3 Bookings

3.1 CDC have booked the VH for CDC and Parish Council elections on Thursday 2nd May 2019.

3.2 There was a wedding in the VH on 31st August.

3.3 Terry reported that several regular users are finishing due to lack of numbers- Chichester Children's nursery Wednesday morning booking and Create and Stitch on Tuesday 10-3pm. He reported that other halls were finding the same thing was happening to them.

4. Table Tennis

4.1 Table tennis have good numbers for most of their adult sessions. Friday evenings when children come are down in numbers.

5. Maintenance

5.1 H & S check was done in August.

5.2 Terry has replaced the broken bolts on the double doors in the small hall.

5.3 Frances has 3 quotes for the insurance claim to replace the stolen lead with Ubiflex and replace some missing slates and mend the broken guttering. MJ Roofing £2,421.63 +vat, Best Choice Roofing £1260 +vat and Apex Roofing £2100 +vat. Louise is waiting to hear from the Insurance company which firm they want us to use.

5.4 Terry has reported that the 2 toilet doors need their self closing chains repaired.

6. Capital Projects Budget 2018/2019.

6.1 Resealing the wooden floor. This has been done by Hutchinson. We are very pleased with the result. The floor needs to be done about every 2 years.

6.3 New double doors from the corridor to the halls. We think this is a lower priority than replacing the 2 sets of double doors in the small hall. We would like GS windows to replace the double doors in the small hall.

7. NEW DOUBLE DOORS in Large Hall

GS Windows £2908. This work has been done. They are coming back to do a couple of small adjustments to the doors on 25th September. We are very pleased with the new doors

8. PRS Louise is liaising with PRS.

9. Marketing & Business Plan

9.1 Terry has suggested that we take a full page advert in Sussex Views (£150) to promote the village hall with users contributing and advertising their classes in the advert.

10. A.O.B

10.1 Stoney Meadow have said that they will replace the old wooden Village Hall sign.

Dates of the next 2 meetings:

1st October working party meeting

12th November PC Sub-Committee Meeting