

North Mundham Village Hall Working Party

Minutes of Meeting of Monday 9 July at NM Village Hall

Present- Frances Neave (Chairman), Annie Mclean, Beter Baldwin & Keith Phillips
Absent- Jenny Harper.

In attendance – Terry Reed

1 Previous meeting.

1.1 Minutes of the Committee Meeting of 11th June 2018 were accepted.

2. Financial Report.

2.1. We currently have £28,641.16 VH bank account at Unity Trust Bank.

2.2. The lettings in June were £1,840.

2.3 The clerk will notify users of the increase in hourly rates from 1st September.

3 Bookings

3.1 Bird Club left the emergency exit in the small hall open and didn't set the alarm. They don't put the chairs back properly. We are storing a lot of their bird show staging but they aren't holding their shows in our hall. FN will contact them to discuss these issues.

3.2 Terry asked if the booking form would be amended due to GBDS. Annie thought that the new PC advisor on GBDS would advise the village hall on this.

4. Table Tennis

4.1 Table tennis have had a very successful season with 3 members going to Las Vegas to take part in the World Veteran Championships.

5. Maintenance

5.1 Flat Roof –Keith to apply more bitumen to the flat roof before putting on a 2nd coat of Solar Paint.

5.2 When Frances got Marc from Best Choice Roofing to give us a quote to repair some broken gutters and slates we discovered that all our lead had been stolen. FN will report this to the Police and get a Crime number so the Clerk can make an insurance claim.

5.4 Health & Safety Check done on 1st July. No issues found.

5.5 Frances has bought a new stainless steel trolley to replace the one with dodgy wheels. It cost £77.99

5.5 Frances to get boiler serviced in August.

5.6 Double doors in small hall. The bolts have been damaged. Terry will replace the bolts

6. Capital Projects Budget 2018/2019.

6.1 Resealing the wooden floor. Terry has got a quote from Hutchinson Flooring for £836.60 to buff and do 1 coat of lacquer. Terry has booked August 21 -22 for this to be done.

6.3 New double doors from the corridor to the halls. We think this is a lower priority than replacing the 2 sets of double doors in the small hall. If we are happy with GS windows in the large hall, we will get them to do the small hall too.

7. NEW DOUBLE DOORS in Large Hall

GS Windows £2908. The PC have agreed to the work so FN will accept their quote and try to get the work done before the school return.

8. PRS

Frances to get the rest of the info needed from users and try to get a figure for PRS for the village hall.

9. Marketing & Business Plan

10. A.O.B

10.1 Nutbourne Contruction will start doing the Sunbeams Toilets renovations on Monday July 30th.

10.2 Sunbeams Garden The new patio is due to be laid starting Wednesday 25th July.

10.3 Stoney Meadow will replace the old wooden Village Hall sign.

Dates of the next 2 meetings: 3rd September Working Party

1st or 15th October PC Sub-Committee Meeting