

North Mundham Village Hall Working Party

Minutes of Meeting of Monday 14 May 2018 at NM Village Hall

Present- Frances Neave (Chairman), Annie Maclean & Keith Phillips

Absent- Peter Baldwin & Jenny Harper.

In attendance – Terry Reed

1 Previous meeting.

1.1 Minutes of the Committee Meeting of 9th April 2018 were accepted.

2. Financial Report.

2.1. We currently have £27,385.42 VH bank account at Unity Trust Bank.

2.2. The lettings in April were £1,710.50

3 Bookings.

3.1 Simon Edwardson is stopping his Monday evening Yoga Class but is continuing with his Monday morning Yoga Class.

4 Table Tennis

4.1 Terry is still waiting to find out about dates for their Table Tennis Summer Leagues

5. Maintenance

5.1 The door handle on the disabled toilet has been replaced as it couldn't be repaired.

5.2 Flat Roof –Keith to apply more bitumen to the flat roof before putting on a 2nd coat of Solar Paint. While up on the roof, he will look at the gutters.

5.3 Frances to get the broken gutters on the school side repaired.

5.4 Health & Safety Check done on 1st May. No issues found.

6. Capital Projects Budget 2018/2019.

6.1 Resealing the wooden floor. Terry to get Neil from Lordrite to look at the floor.

6.2 Descaling the water boiler in the small kitchen.

6.3 New double doors from the corridor to the halls.

7. NEW DOUBLE DOORS in Large Hall

Frances has obtained 3 Quotes: Prices include VAT. Panic bar on one set of doors.

Wayne Windows £4452.46

Britannia Windows £4107

GS Windows £3088 - £180 if bottom half of windows were glass. £2908

The Committee decided that they would put forward GS Windows' quote to the next PC meeting on 3rd July.

8. PRS Frances & Annie have met with the clerk to try to sort out how much PRS we will have to pay in the coming year. This issue has arisen because our hall is owned by the Parish Council and there is a different way of calculating PRS compared to halls run by Trustees. The main problem is the amount of PRS we would have to pay for the live music at Tony Bleach's Music Nights. Louise was told that it would be £922 for the year whereas Frances thinks it should be £10.30 per session. We feel that it would be better to put the VH hiring fees up for everyone by a small amount rather than charge some users PRS but not others. The Tony Bleach issue is still to be resolved but it would probably be uneconomic for him to continue if we were to be charged £922 for his 12 live music sessions.

9. Marketing & Business Plan

10. A.O.B

10.1 Nutbourne Contruction will start doing the Sunbeams Toilets renovations on Monday July 30th.

10.2 Plans were still at an early stage for the Sunbeams patio.

10.3 Terry reported ants in the Sunbeams kitchen due to food being left in cupboards and bins overnight. This has been resolved by removing all food overnight.

10.4 Users of the Pavilion Room are complaining about the Sunbeams' telephone beeping when it's answerphone is full.

10.5 Frances reported that the village hall sign that was on the railings at the entrance to School Lane has gone missing. She will talk to the builders of Stoney Meadow about this.

Dates of the next 2 meetings: 11th June & 9th July 2018 Working Party