

Agenda for the Meeting of North Mundham Parish Council to be held on the 3<sup>rd</sup> July 2018

**North Mundham Parish Council**

**Clerk to the Council: Louise Chater PSLCC**

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**MEETING OF THE PARISH COUNCIL**

I hereby give you notice that the Meeting of North Mundham Parish Council is to be held on 3<sup>rd</sup> July 2018 in the Small Hall at North Mundham Village Centre at 19.15 and all members of the Council are hereby summoned to attend.

          L. Chater           L. Chater - Clerk to the Council                      Dated:           27<sup>th</sup> June 2018          

- 98.18 PUBLIC QUESTION TIME ON MATTERS ON THE AGENDA** - this is limited to ten minutes to allow members of the public to a) make representation b) answer questions or c) give evidence relating to business to be transacted (the public are welcome to stay to observe the rest of the meeting)
- 99.18 APOLOGIES AND REASONS FOR ABSENCE**
- 100.18 CODE OF CONDUCT**
  - 1. Declarations of Interest of items included on the agenda
  - 2. Dispensation Request
- 101.18 MINUTES** - to agree and sign the minutes the meeting held on 1<sup>st</sup> May 2018 and the Extra Ordinary Meeting held on 5<sup>th</sup> June 2018
- 102.18 COUNTY COUNCILLOR'S REPORT RELEVANT TO THE PARISH** - when Parish Councillors may ask questions
- 103.18 DISTRICT COUNCILLOR'S REPORT RELEVANT TO THE PARISH** - when Parish Councillors may ask questions
- 104.18 MATTERS ARISING FROM THE MINUTES**
  - 68.18(4) Wooden Village Hall Advertising Sign - Cllr. Neave to report
- 105.18 POLICIES**
- 106.18 NORTH MUNDHAM VILLAGE HALL MANAGEMENT COMMITTEE**

**107.18 HEALTH & SAFETY**

1. Village Hall Monthly report and action required
2. Parish Council Assets

**108.18 GENERAL DATA PROTECTION REGULATIONS**

1. Data Audit report attached consideration to be given to recommendations
2. Data Cleansing
3. Data Protection Officer - Agreement to be signed
4. IT Support - final quote awaited
5. Website - Cllrs to review various providers
6. Policies - to agree to purchase of the suite of policies from Data Protection Officer
7. Data Sharing Contracts

**109.18 PARISH PLAN** (including Action Plan) update from working party.

**110.18 LOCAL PLAN** - update

**111.18 FINANCE**

- a) Bank Balances as at date of meeting - to receive a verbal report
- b) Payments - ratification of payments made and payments for authorisation including any invoices received following publication of the agenda
- c) Financial Statement - April & May 2018
- d) Budget Monitoring 2018/19
- e) Replacement of Parish Clerks Laptop
- f) Bus Shelter glass replacement quote
- g) PRS - users questionnaire and way forward
- h) Replacement of Double doors in the Main Hall - review quotes and instruct contractor
- i) Open Gardens - monies raised and use
- j) Hall Floor Maintenance - review quote and instruct contractor
- k) Proposed increase in Village Hall Hire fees
- l) BT Telephone boxes for adoption

**112.18 PLAYING FIELD COMMITTEE** - report from Cllr Chivers

**113.18 HIGHWAY ISSUES**

1. A27 bypass
2. Community Highways Application Scheme - shared use path from Marsh Lane to Runcton Farm Shop
3. National Cycle Route 2 (NCN2) Dover to Cornwall - (Marine Drive Bognor to Chichester)
4. B2166 and pedestrian access Hunston to North Mundham

**114.18 ENVIRONMENT**

1. Parish Caretaker
2. Chichester District Council adopt an area
3. Autumn Litter Pick
4. Maintenance of the disused canal adjacent to Canal Mead permissive path

**115.18 ANNUAL MEETING OF ELECTORS - 5<sup>th</sup> March 2018**

1. Draft Minutes for review
2. Review of Questionnaire results

**116.18 CLERK'S REPORT**

1. Quality Award
2. Conservation Area Assessment
3. World War One Centenary - 11<sup>th</sup> November 2018 - Chichester District Council Grant
4. September meeting date

**117.18 ITEMS FOR REPORTING AND INCLUSION ON FUTURE AGENDAS**

**118.18 EXTERNAL MEETINGS**

**119.18 EXTERNAL CORRESPONDENCE**

Filming of Council meetings and use of social media

During this meeting, the public are allowed to film the Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting.

If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking.

The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.