

## **North Mundham Village Hall Working Party**

### **Minutes of Meeting of Monday 12 March at NM Village Hall**

**Present-** Frances Neave (Chairman), Annie Maclean & Keith Phillips

**Absent-** Peter Baldwin & Jenny Harper.

**In attendance** – Terry Reed

#### **1 Previous meeting.**

1.1 Minutes of the Committee Meeting of 8th January 2018 were accepted.

1.2 Matters arising -none

#### **2. Financial Report.**

2.1. We currently have £26,612 in the VH bank account at Unity Trust Bank.

2.2. The lettings in January were £2,527 & in February were £2,135. Both were excellent months.

2.3. Frances was concerned that the electric bill of £859 was rather large & will talk to the clerk about this. The new smart meter doesn't seem to allow us to take our own reading.

2.4 We discussed whether there could be a 3<sup>rd</sup> Unity Trust bank account for the Village Centre where all users money was deposited and then a lump sum transferred to The Village Hall and the Playing Field each month. Frances & Annie would discuss this idea with the clerk.

#### **3 Bookings.**

3.1 The Playing Fields Trust will use the small hall for their AGM on 21<sup>st</sup> March

3.2 There will be a Cream Tea on 20<sup>th</sup> May to celebrate the wedding of Prince Harry. This event will be organised by the Lynn Mears and monies raised will go to the Church Repair Fund.

3.3 There is a provisional Wedding booked for April.

#### **4. TABLE TENNIS**

4.1 The boiler room door has been repaired by Table Tennis.

#### **5. Maintenance**

5.1. A new water heater was put in the ladies Toilets.

5.2 Tim Croucher, Plumbing & Heating Ltd has replaced the urinal sensor in the Men's Toilets and replaced the dripping tap in the small kitchen.

5.3 The skirting in the ladies toilet has been repainted by Terry.

5.4 Flat Roof –Keith to apply 2<sup>nd</sup> coat of Solar Paint in the spring.

5.5 Frances to get the broken gutters repaired.

5.6 Health & Safety Check done on 1<sup>st</sup> March.

5.7 The Lock Centre have done their annual service.

5.8 Frances to contact Paul Cross from CrossFire to check the Fire Extinguishers.

#### **6. Capital Projects Budget 2018/2019.**

6.1 Resealing the wooden floor in the summer of 2018 or 2019.

6.2 Descaling the water boiler in the small kitchen.

6.3 Sign for the fascia board saying NORTH MUNDHAM VILLAGE CENTRE has been purchased and put up by Keith and his Dad.

6.4 New double doors from the corridor to the halls.

6.5 New double glazed exterior door in brown for the large hall. Frances to get a quote from Wayne Windows and 2 more.

6.6 New blond wood double doors from the corridor into the large hall and into the small hall.

**7. Marketing & Business Plan** – An Event Company based just outside Chichester called Bosham Catering have asked if we would offer their company exclusive catering rights to them. At the moment we recommend 3 other catering companies. Frances will reply that we will wait until they have organised an event at our hall before we decide.

**A.O.B**

8.1 The French Exchange twinning plaque in the VH foyer has been put up.

**Dates of the next 2 meetings: April 9<sup>th</sup> & May 14<sup>th</sup> 2018      Working Party**