

Agenda for the Village Hall Management Committee Meeting to be held on 8<sup>th</sup> January 2018

**North Mundham Parish Council**

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**MEETING OF NORTH MUNDHAM PARISH COUNCIL PLANNING COMMITTEE**

I hereby give notice that a meeting of North Mundham Parish Council Planning Committee is to be held on 8<sup>th</sup> January 2018 commencing at 19.00 at North Mundham Village Centre and all members of the Committee are summoned to attend.

**V01.18 PUBLIC QUESTION TIME** - this is limited to ten minutes to allow member of the public to a) make representation b) answer questions or c) give evidence relating to business to be transacted (the public are welcome to stay and observe the rest of the meeting)

**V02.18 APOLOGIES AND REASON FOR ABSENCE**

**V03.18 CODE OF CONDUCT**

1. Declaration of Interest of items included on the agenda.
2. Dispensation Request

**V04.18 MINUTES** - to accept the Village Hall Management Committee Working Party Minutes of the meeting held on the 11<sup>th</sup> December 2017

**V05.18 FINANCIAL REPORT**

1. Financial Statement
2. Budget 2018/2019

**V06.18 BOOKINGS**

1. Booking Conditions - review/GDPR

**V07.18 TABLE TENNIS** - Report from representative

**V08.18 FRENCH EXCHANGE** - Twinning Sign

**V09.18 MAINTENANCE**

1. Health & Safety Check
2. PAT Testing
3. Ladies Toilet - new water heater
4. Mens toilets - sensor on urinals
5. Boiler Room Door
6. Taps in Tea Kitchen

**V10.18 CAPITAL PROJECTS**

1. Roof Repairs and Guttering
2. New double glazed exterior doors in main hall
3. New double doors from the corridor to the main hall and small hall
4. New signage on fascia boards using Gala Grant
5. Resealing of floor - Summer 2018 or 2019

**V11.18 MARKETING**

**V12.18 EXTERNAL CORRESPONDENCE**

**V13.18 REPORTS ON EXTERNAL MEETINGS**

**V14.18 ITEMS FOR FUTURE AGENDAS**

**V15.18 MEETING CALENDAR**

1. Working Party - 12<sup>th</sup> February 2018
2. Committee Meeting - 8<sup>th</sup> October 2018

Signed: L. Chater

Clerk to North Mundham Parish Council

Dated: 2<sup>nd</sup> January 2018

Filming of meetings and use of social media

During this meeting the public are allowed to film the Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting.

If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking.

The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.