

Agenda for the Meeting of North Mundham Parish Council
to be held on the 2nd January 2018
North Mundham Parish Council
1 Charlmead, East Wittering, Chichester, West Sussex, PO20 8DN
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Clerk to the Council: Louise Chater MILCM

MEETING OF THE PARISH COUNCIL

I hereby give you notice that the Meeting of North Mundham Parish Council is to be held on 2nd January 2018 in the Small Hall at North Mundham Village Hall at 19.15 and all members of the Council are hereby summoned to attend.

L. Chater

L. Chater - Clerk to the Council

Dated: 20th December 2017

- 01.18 PUBLIC QUESTION TIME ON MATTERS ON THE AGENDA** - this is limited to ten minutes to allow members of the public to a) make representation b) answer questions or c) give evidence relating to business to be transacted (the public are welcome to stay to observe the rest of the meeting)
- 02.18 APOLOGIES AND REASONS FOR ABSENCE**
- 03.18 CODE OF CONDUCT**
1. Declarations of Interest of items included on the agenda
 2. Dispensation Request
- 04.18 MINUTES** - to agree and sign the minutes the meeting held on 7th November 2017
- 05.18 COUNTY COUNCILLOR'S REPORT RELEVANT TO THE PARISH** - when Parish Councillors may ask questions
- 06.18 DISTRICT COUNCILLOR'S REPORT RELEVANT TO THE PARISH** - when Parish Councillors may ask questions
- 07.18 HEALTH AND SAFETY**
1. Village Hall Monthly report and action required - PAT Testing
 2. Parish Council Office - PAT Testing
 3. Parish Council Assets
- 08.18 MATTERS ARISING FROM THE MINUTES** - not already on the agenda
- 09.18 POLICIES**
1. Local Government Pension Scheme Discretions Policy
- 10.18 PARISH PLAN** (including action plan) - report from working party
- 11.18 GENERAL DATA PROTECTION REGULATIONS** 25th May 2018

12.18 FINANCE

- a) Bank Balances as at date of meeting - to receive a verbal report
- b) Payments - ratification of payments made and payments for authorisation including any invoices received following publication of the agenda
- c) Financial Statement - October and November
- d) Budget Monitoring 2017/18
- e) Transparency Act requirements - third quarter
- f) Grant Applications and Payments
<http://northmundham.org/abd/wp-content/uploads/2016/01/Grant-Policy.pdf>
- g) Local Council Review Subscription
- h) Budget 2018/19 - report from budget working party
 - h.1 Draft Budget - Parish Council
 - h.2 Council Tax Support Grant
 - h.3 Precept
 - h.4 Council Tax Referendum Principles
 - h.5 Village Hall Business Plan and Condition report
 - h5.1 Insulation condition report 14.05
 - h5.2 Two pairs of timber single glaze casement doors main hall - condition report 8.06
 - h5.3 Guttering condition report 7.04
 - h.6 Village Hall Draft Budget
- i) North Mundham Village Hall
 - 1. Maintenance Programme - Curtains and Poles
 - 2. Ladies Loo
 - 2.1 Skirting
 - 2.2 Hand dryer
 - 3. Boiler Room door - repairs
- j) BT telephone boxes for adoption
- k) Clerk's Training Plan 2018

13.18 LOCAL PLAN

14.18 PLAYING FIELD COMMITTEE - report from Cllr Chivers

15.18 VILLAGE HALL MANAGEMENT COMMITTEE - report from Cllr Neave

- 1. Airs Conference 14th November 2017

By resolution the Parish Council may decide to exclude the Press and Public from any part of the meeting 1

16.18 HIGHWAY ISSUES

1. A27 bypass
2. Footpath adjacent to Canal Mead
 - 2.1 Permissive Rights
 - 2.2 Fencing adjacent to Palmer Place
3. Community Highways Application Scheme - Shared Use Path from Marsh Lane to Runcton Farm shop
 - 3.1 - Response from Residents
 - 3.2 Response from Businesses
4. Road Closure - Church Road - 12 February 2018 for 5 days
5. Layby - adjacent to Wheatlands
6. Layby adjacent to the Walnut Tree
7. Church Road Traffic Monitoring
8. Visibility - Tree on B2166 at the Junction of Mill Lane

17.18 ENVIRONMENT

1. Drainage Ditch Honer Lane - lack of movement of water - Cllr. Wall to report
2. Community Green Offer - West Sussex County Council
3. Light Pollution Meeting with Vitacress
4. British Spring Clean 2-4th March 2018

18.18 FRENCH EXCHANGE- TWINNING

19.18 ANNUAL MEETING OF ELECTORS - 5th March 2018 commencing at 19.00

1. Speaker
2. Presentations
3. Refreshments

20.18 CLERK'S REPORT

1. Quality Award
2. Stoney Meadow - Local Lettings Event 17th November 2017
3. Health & Wellbeing Survey

21.18 ITEMS FOR REPORTING AND INCLUSION ON FUTURE AGENDAS

22.18 EXTERNAL MEETINGS

1. Social Prescribing

23.18 EXTERNAL CORRESPONDENCE

Filming of Council meetings and use of social media

During this meeting, the public are allowed to film the Committee and officers only from the front of the public gallery, providing it does not disrupt the meeting.

If another member of the public objects to being recorded, the person(s) filming must stop doing so until that member of the public has finished speaking.

The use of social media is permitted but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

By resolution the Parish Council may decide to exclude the Press and Public from any part of the meeting ¹